



# Community College / Vocational Technical Recruitment Program Information Technology

## Directions:

Please provide complete responses to the questions below.

## Example:

Question #1 asks for several different pieces of information. To receive full credit for Question #1, address each piece of information requested.

### FOR DOP USE ONLY

Recrtmnt No. \_\_\_\_\_

Degree Matrix: \_\_\_\_\_

Date: \_\_\_\_\_

Rater: \_\_\_\_\_

Raw Score: \_\_\_\_\_

Veterans Pref: \_\_\_\_\_

Final Score: \_\_\_\_\_

- 1) List the following credentials which you posses (or will possess within 6 months).

Associate's degree(s)	Major	School Name	School Location	Year Received
Certification(s)	Subject	Program Name	Program Location	Year Received

- 2) List the skills you possess and rate your skill level for each (1 is beginner, 3 is fairly competent and 5 is highly competent).

Programming Languages	DOP Use	Skill Level	Hardware/ Software	DOP Use	Skill Level	Operating systems	DOP Use	Skill Level

3) Check your overall college grade point average (GPA).

- a. GPA of 3.50 – 4.00
- b. GPA of 3.00 – 3.49
- c. GPA of 2.25 – 2.99
- d. GPA under 2.25
- e. Other, please specify: \_\_\_\_\_

List honors you received in college, i.e. cum laude, dean's list, graduation speaker, etc.

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4) Check any scholarship awarded to you for college or vocational school.

- a. Academic scholarship
- b. Athletic scholarship
- c. Community service scholarship (or other activity)
- d. None

Describe scholarships including the awarding organization and total dollar amount awarded.

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5) Please check the type(s) of club(s) or organization(s) you have belonged to after high school. It is not necessary to reveal religion, politics, sexual orientation, or any personal matter.

- a. Professional
- b. Scholarly
- c. Social service
- d. Other, please specify: \_\_\_\_\_

Describe activities you participated in and your role in the organization, i.e., officer or member.

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6) Check the types of groups to whom you have made oral presentations.

- a. Public or professional groups
- b. Speech team
- c. Organizations, firms, or clubs
- d. Classroom or other

Briefly describe.

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7) Please check the type of material you have written.

- a. Published newspaper articles, magazine articles, books, newsletters, brochures, etc.
- b. Memos, letters, or reports as part of a job
- c. Thesis or papers for course assignments
- d. Other, please specify: \_\_\_\_\_

Briefly describe. Do not include oral presentations.

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8) Check the type(s) of job(s) you have held for at least a 3 month period.

- a. Information technology work, professional work, or a social service activity that required special training, (crisis clinic, campaign, etc.)
- b. Clerical work, retail sales, labor, etc.
- c. Other (restaurant server, cashier, etc)
- d. None

Job Title	# of Months	Hours per Month	Paid	Volunteer
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

9) While in college, what percent of the cost of tuition did you earn through working? Include work–study programs, but not scholarships, grants, loans, GI bill, etc.

- a. 50 - 100 %
- b. 10 – 49 %
- c. Working paid for less than 10% of college support.

Comments.

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10) What is your greatest problem-solving or creative achievement(s) in employment and/or in college?

- a. Developed an innovative procedure, cost-saving suggestion
- b. Received employee of the month award, medals, commendations
- c. Graduated from college, financed your college education

Briefly describe.

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11) Check experiences below that apply to your situation.

- a. Provided cultural or social services to people from another culture
- b. Lived a month or more in another country and participated in that culture
- c. Studied a second language
- d. Have had little contact with other cultures.

Briefly describe your experience.

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***I have attached a Washington State Employment Application and affirm that the information provided above is true and accurate.***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

